

**Dodge County, State of Wisconsin
Information Technology
Wednesday, February 18, 2015**

Minutes of the Wednesday, February 18, 2015 Information Technology meeting held in the Dodge County Administration Building, in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:15PM.

Members Present: Duchac, Maly, M. Bobholz, Houchin

Members Excused: J. Bobholz

Also Present: Ruth M. Otto, Director of Information Technology, James Mielke, County Administrator, Dale Schmidt, Dodge County Sheriff.

Meeting called to order at 6:15 PM by Supervisor Maly.

Supervisor Maly acknowledges that sufficient members of the Information Technology Committee are present and therefore there is quorum at start of meeting.

Supervisor Maly confirms compliance with open meetings law following brief posting report by IT Director.

Motion by M. Bobholz, seconded by Houchin, to approve Information Technology Committee agenda as presented and to grant permission for IT Committee Chair to deviate from agenda as needed. Motion carried.

No Public Comments

No Committee Member reports.

Motion by Duchac, seconded by M. Bobholz to approve minutes from Tuesday, January 20, 2015 and Wednesday, January 28, 2015 of the Information Technology Committee meeting. Motion carried.

A copy of a draft of the Letter of Understanding (LOU) addressed between Dodge County and New World was discussed. Sheriff Dale Schmidt expressed he wanted confirmation from the committee on the details on the LOU before delivering it to New World. The committee members felt the letter was detailed and was happy with the way it expects results before payment.

Under the IT Director's report the following were summarized and reviewed:

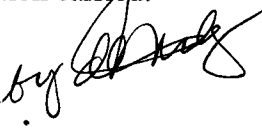
- New World – the test environment is finally completed and full testing is in place.

- Kronos – Telestaff is now live in production. Working on Clearview's environment with the cutover planned for March 26th.
- COOP – continuing to work on the update of the plans. IT is working on the capital plan for the Mayville site.
- Dodge County website 360 – Discussion on how to proceed with the 360 review of the website. Houchin suggested a central calendar, what is going on in the County, some photo changes, perhaps a link to the Discover Dodge website. Agreed to have Susie Mueller have a discovery meeting with public facing departments to get suggestions and ideas for the website to improve how it can provide information to our county.

Suggested next committee meeting date: ~~Wednesday~~ ^{Thursday} March 12, 2015 at 6:15 PM in Room 1A, 1st floor in the Dodge County Administration Building, 127 E. Oak St. Juneau, Wisconsin.

Motion made by Duchac, seconded by Houchin to adjourn the meeting. Meeting adjourned by Chair Donna Maly at 6:55 PM. Motion carried.

 James Houchin, Secretary

 3.12.15
Date